

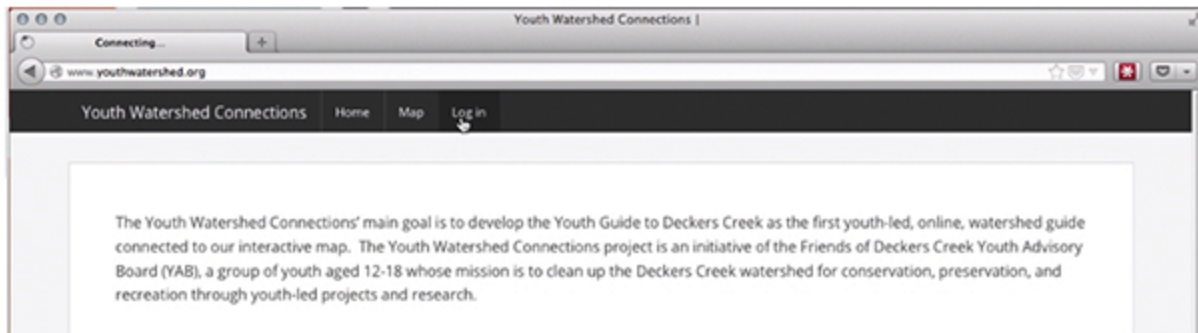


Adding Posts to the YWC Site

These instructions will show you how to add a post so that you can add more content to your maps markers.

Go to Youth Watershed.org and click the login link at the top. (fig 1)

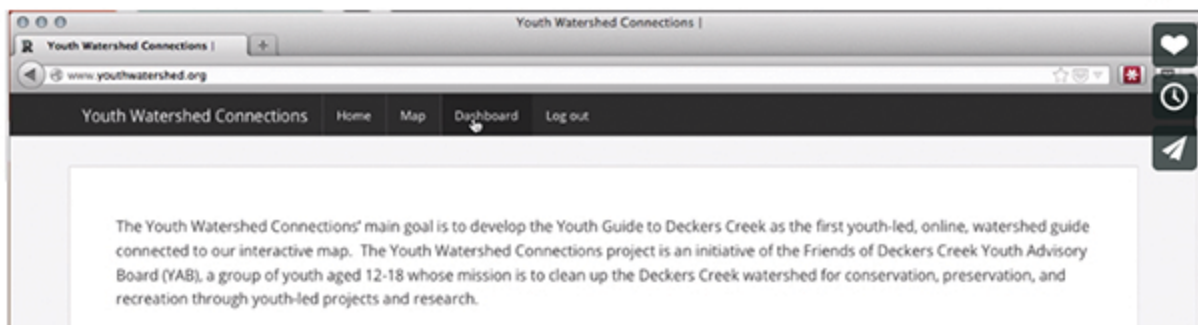
fig 1



On the page that appears, you should already have your own login information to implement. Fill out the CAPTCHA form as well, then press Login.

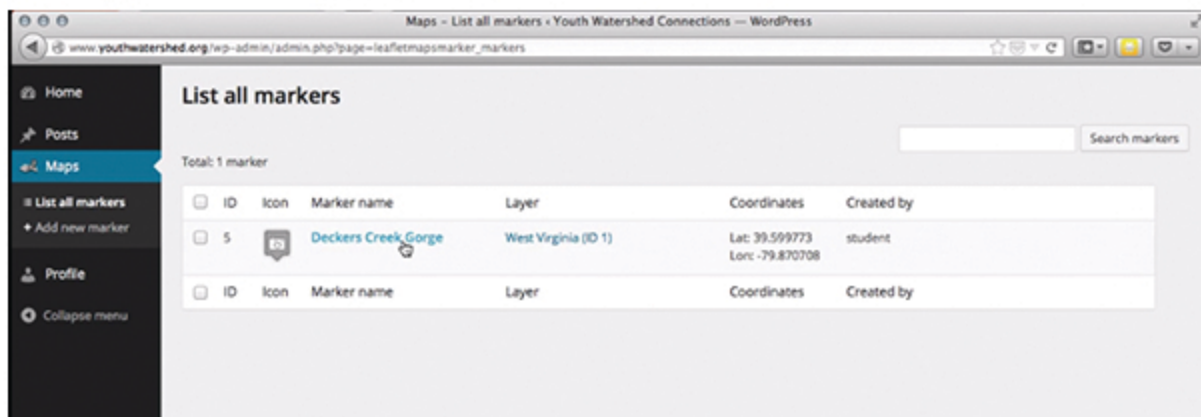
Once logged in, you will see an item on the menu called "Dashboard." (fig 2) When you click on the menu item, you will be taken to the mapmarker listings.

fig 2



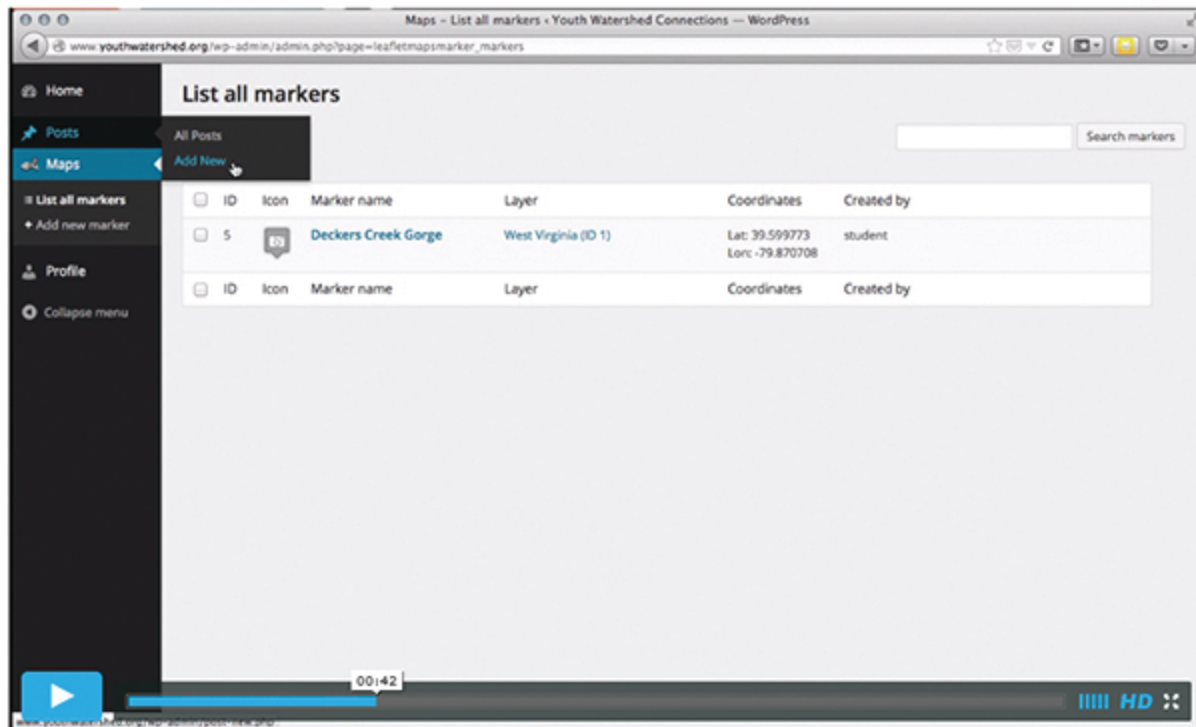
You should see any map markers listed on the page that appears. (fig 3)

fig 3



You'll be wanting to add a post and link it to a specific marker. To do that click on "Posts" on the left menu and then "Add Posts." (fig 4)

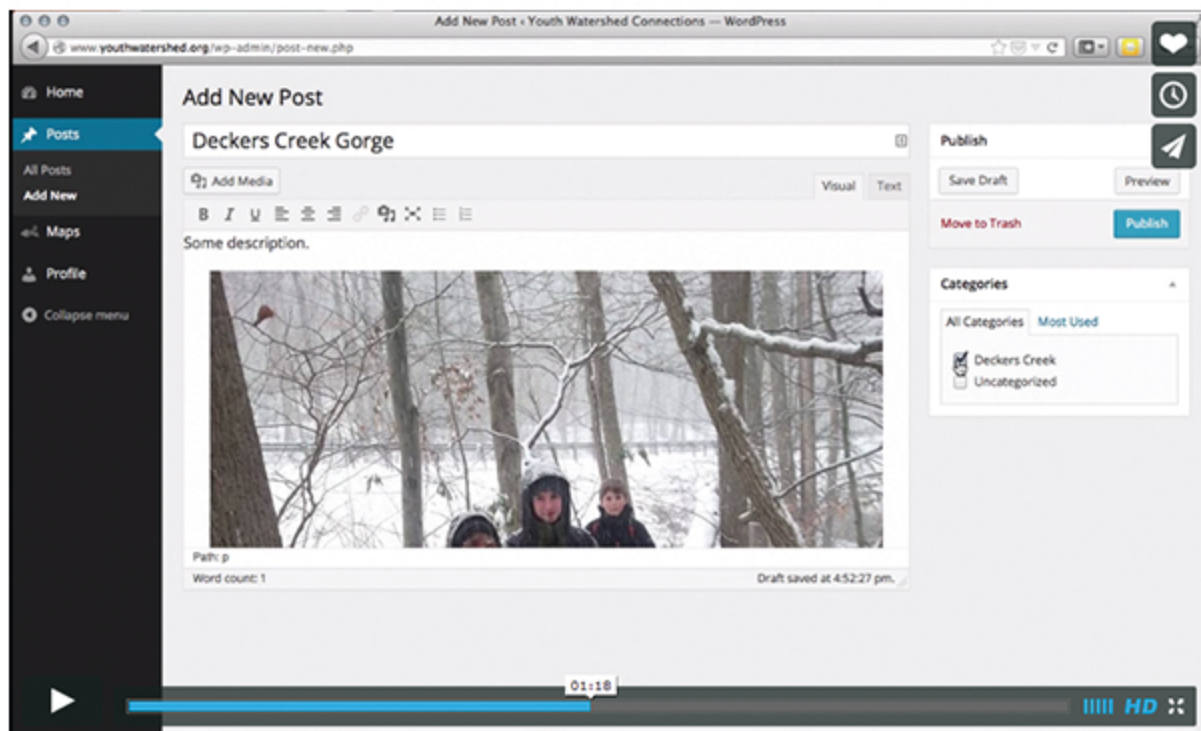
fig 4



Once the new page appears, type the name of the post and add your content in the text box.

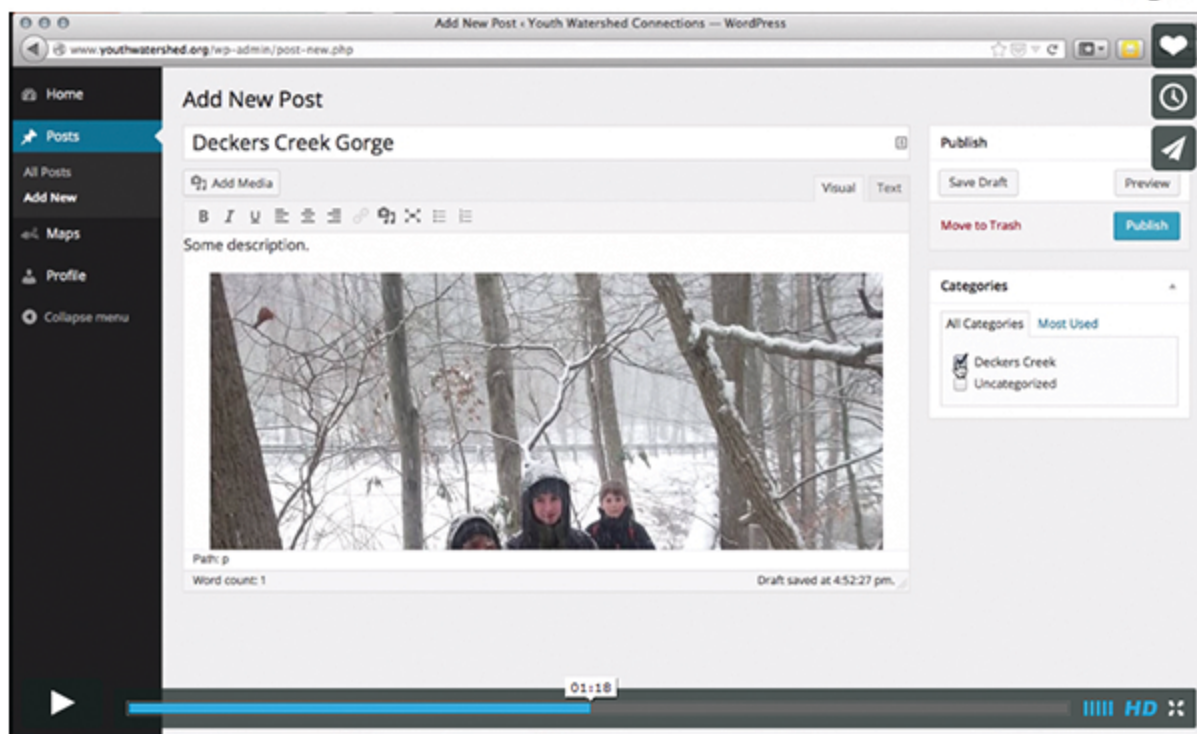
Add any images by clicking "Add Media" above the text box and check-marking any images that have previously been loaded (or you can drag and drop into the media frame), then click "Insert Into Post." Your photos should appear in the post. (fig 5)

fig 5



Before posting, click on the category that is connected to your watershed. The categories are listed on the right side of the screen. (fig 6)

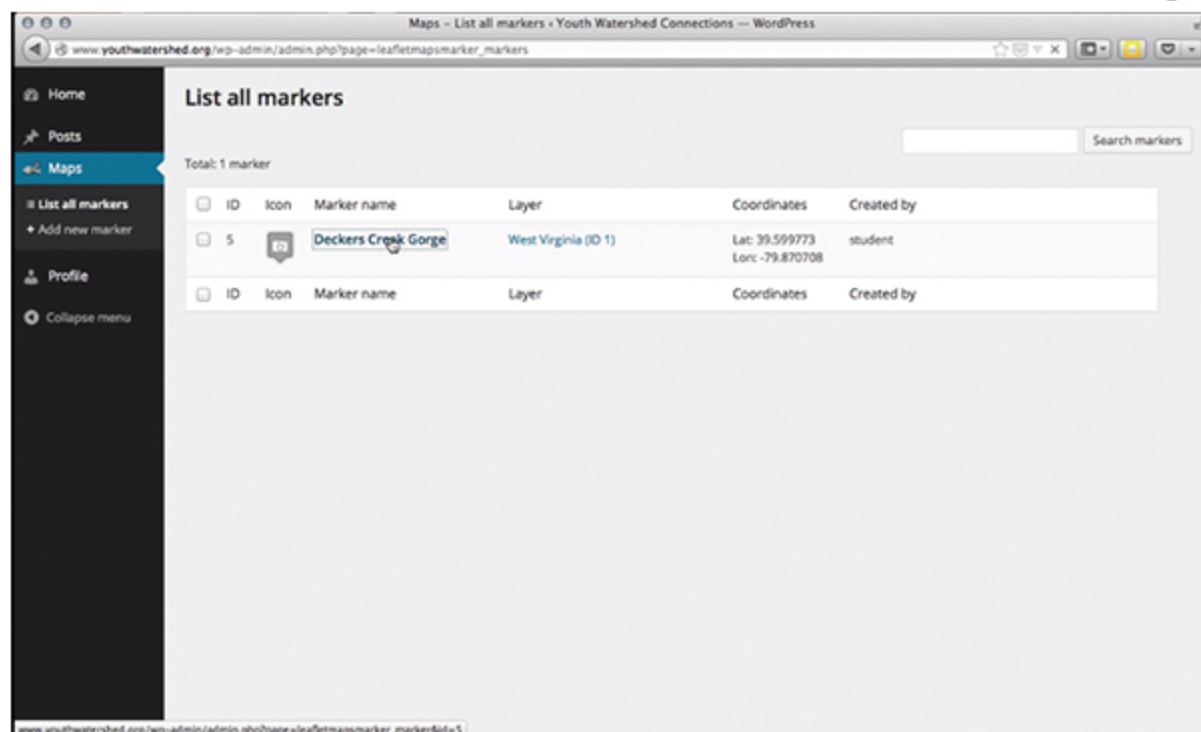
fig 6



Then click "Publish" on the upper right-hand side of the screen.

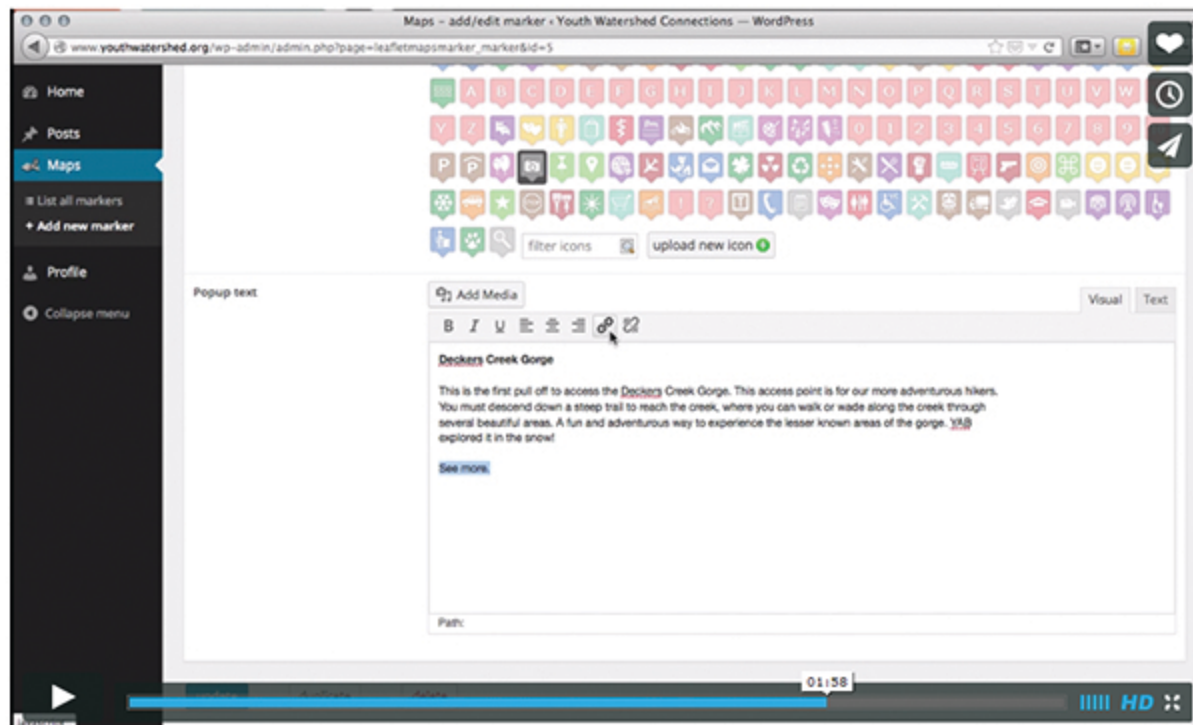
Next, go back to "Maps Marker" on the left-hand menu. Select the marker you want to link to the post you just created. (fig 7)

fig 7



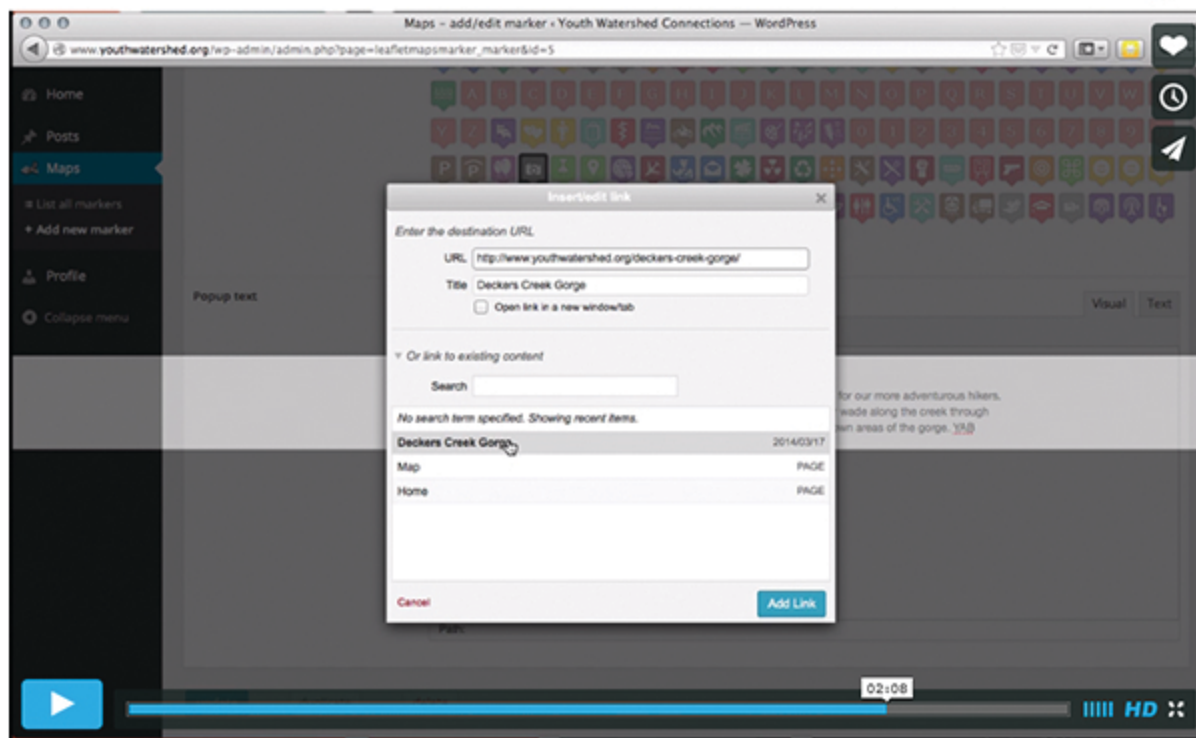
Then, in the content editor at the bottom of the page, add text that will serve as a link to that post, such as "See More Here." Next, highlight that text and click on the link button above the content editor. (fig 8)

fig 8



A new box will appear. You can either paste in a URL, or select from existing content and press "Add Link". (fig 9)

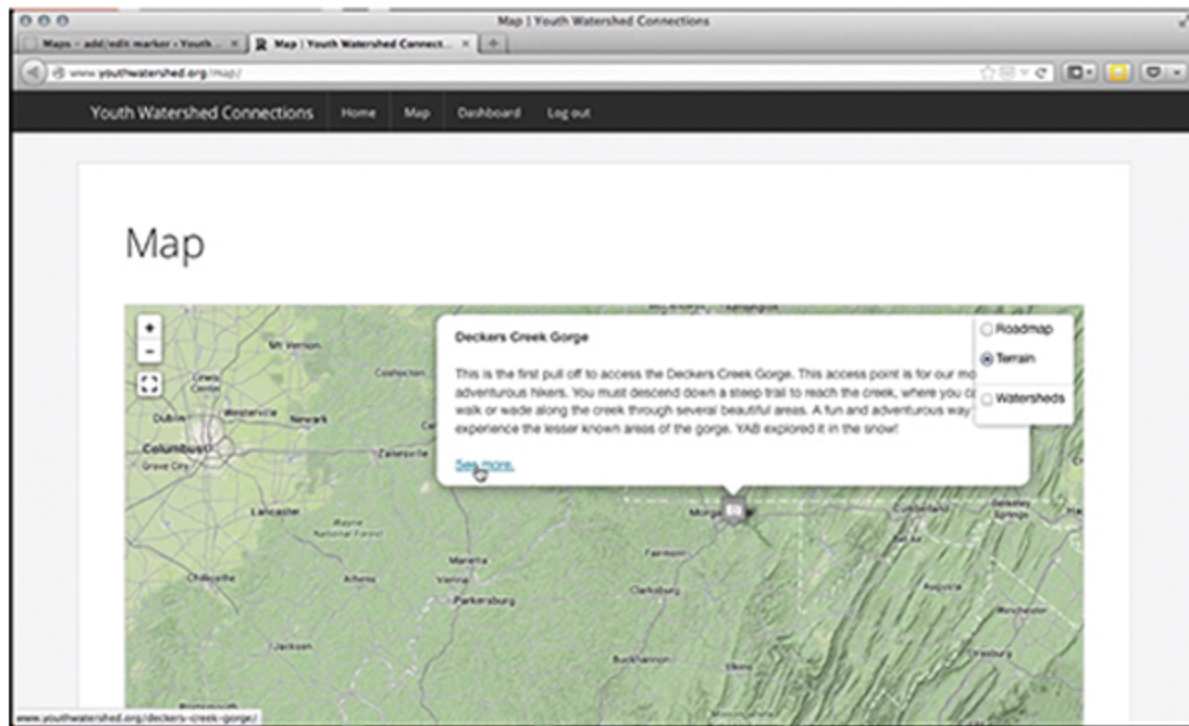
fig 9



Press "Update" on the bottom of the Marker page.

Check out the map on the Youth Watershed website. Click on the appropriate marker, and your link connected to your post should appear. (fig 10)

fig 10



Test to make sure the link takes you to the correct post.